

# EMPLOYMENT SERVICES

## *CONSULTATION / Help and support for your job search*

### EMPLOYMENT COUNSELING

One-on-one counseling for your job search is vital. Every Wednesday, 10 a.m.-12 p.m. & 6:30-8 p.m. Room F179. Be sure to get a pager from the Welcome Desk! Check in 15 minutes early for minimal wait time.

### H.I.R.E.W.A.Y.S.

Weekly group to provide encouragement, structure and accountability on your employment search. Wednesdays, 5-6:30 p.m. To learn more email: [employmentservices@willowcreek.org](mailto:employmentservices@willowcreek.org)

## *EDUCATION / Classes to help you on your employment journey. Jump in for one class or take them all. No registration is necessary.*

### JOB SEEKER WORKSHOPS

Learn tips and tools for securing a job. Wednesday, 7:30-9 pm in Room F184. Topics include: resumes, LinkedIn, interviewing, job search skills and more. See calendar for dates & topics.

### Employment Guidance Assistance Program (EGAP)

A six week training program to prepare you for the workplace. Includes placement assistance. An interview is guaranteed. Meet with an employment counselor to qualify.

### COMPUTER SKILLS:

Web and Coding Fundamentals Wednesdays, 7:30-9 p.m. Room F182. From simple to complex, we can help you! See calendar for dates.

### INTERNET CAFE COMPUTER LAB

Bring your coffee and get one-on-one computer help to build on what you learned in class. Tuesdays, Wednesdays and Thursdays, 10 a.m.-12 p.m., Sundays 1:30-3 p.m. in Room F182.

### ENTREPRENEURSHIP 1, 2 & 3

Learn from successful business owners and get the skills to grow a business. Wednesdays, 7:30-9 p.m. Phase 1 in Room F184 & Phases 2 and 3 in Room F182. See calendar for dates & topics.

### JOB FAIR READINESS WORKSHOP

Set yourself apart from other job applicants at your next Job Fair! This workshop occurs two weeks prior to our Job Fairs so you can be at your best as you meet employers. Wednesdays, 7:30-9 p.m. Room F184. See calendar for dates.

## *CONNECTION / Ways to connect to local employers*

### NOW HIRING!

Local employers looking for immediate hires will be in the Market Plaza during a variety of shifts throughout the week. Look for the "Need a Job?" poster.

### JOB FAIRS

Two job fairs per year are held in the Willow Creek Main Lobby where you can meet prospective employers looking to fill positions. March 14 & October 10.

### ONLINE CONNECTION

Employers post new jobs daily, & when you register you will receive updates on upcoming events & workshops. See jobs and apply at:

[willowcreek.needsnet.org](http://willowcreek.needsnet.org)

# WINTER/SPRING 2019 EMPLOYMENT SERVICES CALENDAR

Classes are on Wednesdays from 7:30 to 9 p.m.

## JANUARY

- 9 Job Search Success
- 16 Resumes
- 23 Job Search Tools
- 30 Interviewing Skills

## FEBRUARY

- 6 Networking  
Computer Skills | Web Fundamentals
- 13 Linked In  
Computer Skills | Web Fundamentals
- 20 Job Fair Readiness  
Computer Skills | Web Fundamentals
- 27 Computer Skills | Web Fundamentals  
Entrepreneurship 1 | Where to Start

## MARCH

- 6 Computer Skills | Web Fundamentals  
Entrepreneurship 1 | Owner Panel
- 13 Entrepreneurship 1 | Creating a Business Plan
- 14 **JOB FAIR!**
- 20 Entrepreneurship 1 | Advisor Panel
- 27 Entrepreneurship 2 | Be a Contractor

## APRIL

- 3 Entrepreneurship 3 | Digital Marketing
- 10 Job Search Success
- 17 Resumes
- 24 Job Search Tools  
Computer Skills | Coding Fundamentals

## MAY

- 1 Interviewing Skills  
Computer Skills | Coding Fundamentals
- 8 Networking  
Computer Skills | Coding Fundamentals
- 15 Linked In  
Computer Skills | Coding Fundamentals
- 22 Computer Skills | Coding Fundamentals  
Entrepreneurship 1 | Where to Start
- 29 Entrepreneurship 1 | Owners Panel

## JUNE

- 5 Entrepreneurship 1 | Creating a Business Plan
- 12 Entrepreneurship 1 | Advisor Panel
- 19 Entrepreneurship 2 | Be a Contractor
- 26 Entrepreneurship 3 | Digital Marketing